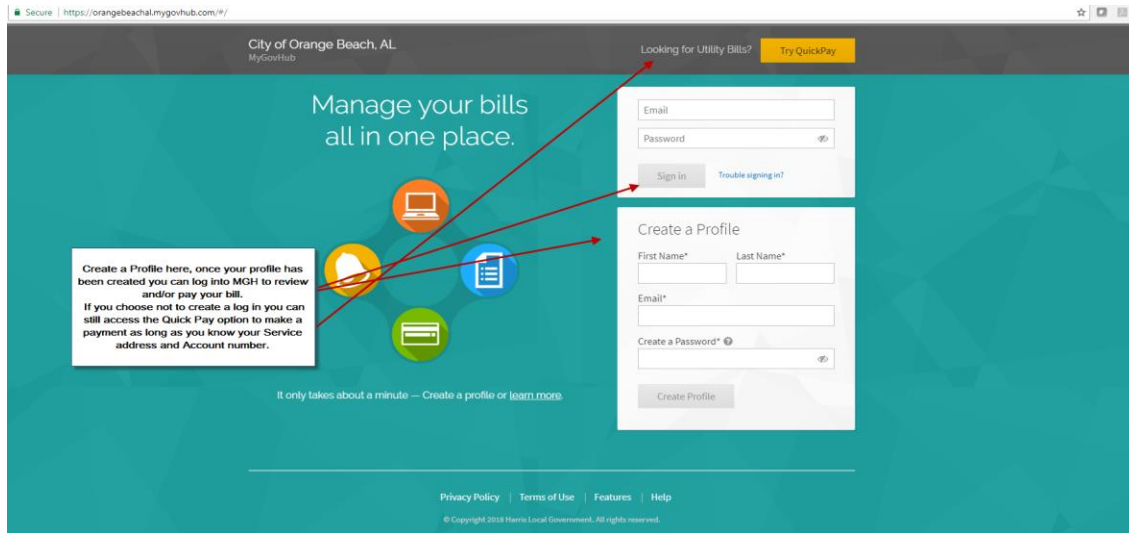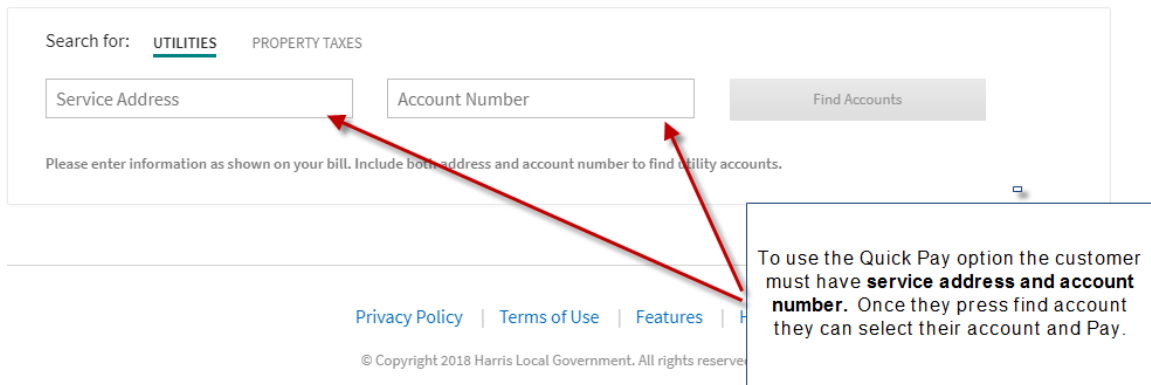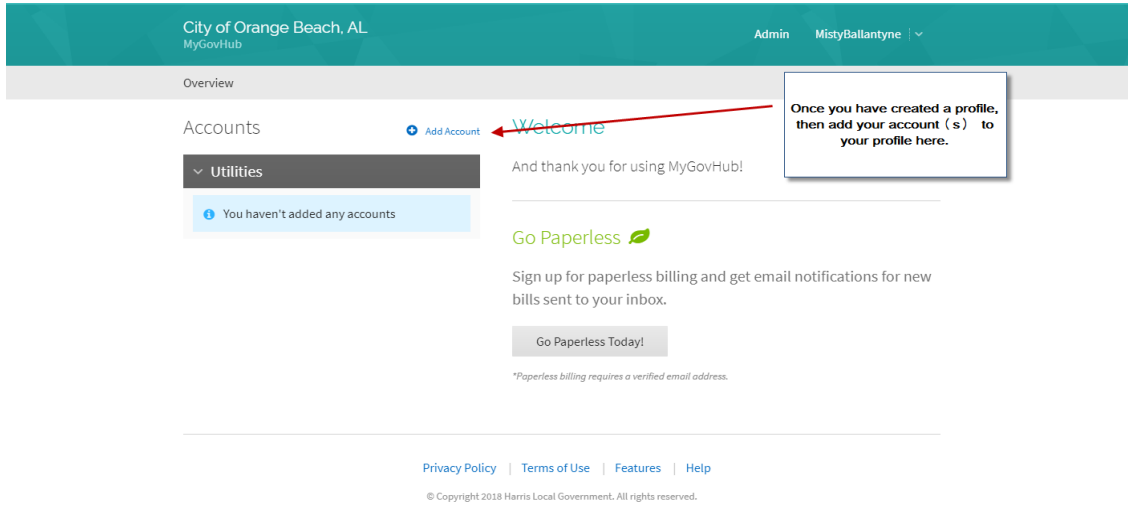Customer Instructions:

To use the Quick Pay option they do not have to set up a profile, they can simply key in address and account number and pay with their credit card. When keying in the Service Address you can type in the first 3 characters of the Address and the print will turn green letting you know it can search on that criteria.
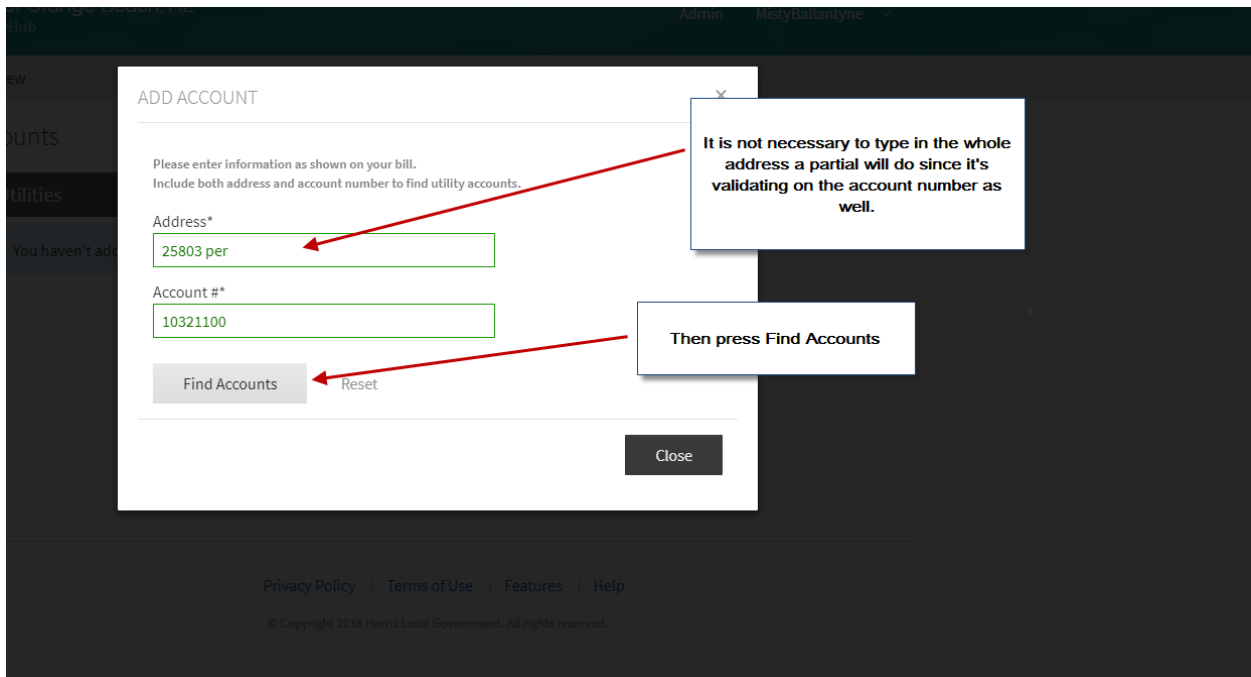
Step 2:   To set up a Profile they must enter an email address and password, then they will need to add their account to their profile:

City of Orange Beach, AL
MyGovHub

Admin   MistyBallantyne

Overview

Accounts   ⊕ Add Account

∨ Utilities

ⓘ You haven't added any accounts

Welcome

And thank you for using MyGovHub!

Go Paperless 🍃

Sign up for paperless billing and get email notifications for new bills sent to your inbox.

Go Paperless Today!

*Paperless billing requires a verified email address.

Once you have created a profile, then add your account (s) to your profile here.

Privacy Policy | Terms of Use | Features | Help

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Step 3:

ADD ACCOUNT   ×

Please enter information as shown on your bill.
Include both address and account number to find utility accounts.

Address*

25803 per

Account #*

10321100

Find Accounts   Reset

Close

It is not necessary to type in the whole address a partial will do since it's validating on the account number as well.

Then press Find Accounts

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Step 4

ADD ACCOUNT   ×

Please enter information as shown on your bill.
Include both address and account number to find utility accounts.

Address*

25803 per

Account #*

10321100

Find Accounts   Reset

Matching Accounts

☐ Utility - ABC STORE #239
25803 PERDIDO BEACH BLVD / 10321100

Add Accounts

Close

Click the box next to the property
you wish to add then press Add
Accounts. You can have more
than one account on your profile.